

## **Modern practices in Administration 5-6<sup>th</sup> Sep. 2024, IRB, Barcelona**

IMBB Admin.personnel visited IRB for training in modern practices in Administration and knowledge exchange for Research Support by the IRB Administration teams (important for modernizing administrative practices at the widening IMBB-FORTH Institute to provide improved support for research excellent)

1. Athanasios Margiolakis (AM), FORTH-Grants Management and Support Office personnel
2. Petros Grigorakis (PG), IMBB, Financial Management personnel



The visit took place on the 5th and 6th of September 2024. The training was organized in four specialized sessions organized by units under the administration department of IRB-Barcelona.

### *1. Competitive Funding and International Promotion (COFIP) unit*

The main tasks of the IRB unit are to provide tailored support in securing competitive funding, including dissemination, proposal writing, and submission for local, regional, national, and international competitive calls. The unit also supports the implementation of strategic institutional projects and European collaborative projects coordinated by the IRB. Additionally, the unit is responsible for the development and deployment of the Open Science and Research Data Management Policy, which includes maintaining a bibliometric database, monitoring open access, and establishing a support network.

The training was conducted by IRB Dr. Suresh Chithathur and Dr. Laura Rubinat

The training was attended by IMBB Dr. Athanasios Margiolakis, Petros Grigorakis, Dr. Jorge Domínguez, Dr. Estel Aparicio, Raquel Furió, Lejla Bektic, and Dr. Anna Masso.

## *2. Finance and Purchasing unit*

The unit is responsible for managing and controlling financial resources while ensuring compliance with regulations. It provides support to researchers, overseeing lab resources for efficient management and decision-making. Additionally, the unit fulfills administrative, and reporting requirements related to both core and external funding, in accordance with the terms and conditions of the funding agencies. It also optimizes the purchasing process, ensuring quality, speed, and efficiency.

The training was conducted by IRB Marc Cunill and Maryline Malfroy.

The training was attended by IMBB Dr. Athanasios Margiolakis and Petros Grigorakis.

## *3. Academic unit*

The Academic Unit is responsible for managing the PhD, Postdoctoral, and Undergraduate students at IRB Barcelona. It offers international PhD positions through the Cofund Programme (EU), the Plan Nacional FPI, and the FPI-SO (Severo Ochoa) Programme.

The training covered the enrolment process for students and Postdoctoral researchers, including the screening rules for accepting new applicants. It also addressed the non-academic services provided and the various programs available to new candidates.

The training was conducted by IRB Dr. Anastasia Herrero.

The training was attended by IMBB Dr. Athanasios Margiolakis and Petros Grigorakis.

## *4. Innovation unit*

The unit is responsible for facilitating the transformation of research results into new therapies or diagnostic tools that benefit patients and generate economic returns. It leads the protection and commercialization of IRB Barcelona's breakthroughs by coordinating industrial collaborations, patenting, licensing, and establishing spin-off companies.

The training was conducted by IRB Dr. Alba Olivares.

The training was attended by IMBB Dr. Athanasios Margiolakis and Petros Grigorakis, Dr. Vasiliki Theodorou, Electra Tsaglioti, Emmanouil Dialynas, and Dr. Matthieu Lavigne.

Compiled by V.Theodorou and A.Margiolakis